

**Heritage Harbor  
Community Development District**

**October 19, 2017**

**Agenda Package**

***Heritage Harbor***  
***Community Development District***

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**Severn Trent Services, Management Services Division**  
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Telephone (954) 603-0033 ~ Fax (954) 345-1292

October 12, 2017

Board of Supervisors  
Heritage Harbor Community Development District

Dear Board Members:

A regular business meeting of the Board of Supervisors of the Heritage Harbor Community Development District will be held Thursday, October 19, 2017 beginning at 6:30 p.m. at the Heritage Harbor Clubhouse, 19502 Heritage Harbor Parkway, Lutz, Florida. The following is the advance agenda for the meeting:

- 1. Roll Call**
- 2. Audience Comments**
- 3. Approval of the Minutes of September 21, 2017 Meeting**
- 4. Approval of Financial Statements**
- 5. District Management Company Presentations**
- 6. Presentation of Potential Refunding (Wendell Gaertner, PRAG)**
- 7. Discussion of Strategic Plan for the Golf Course**
- 8. Staff Reports**
  - A. Golf Course
- 9. Attorney's Report**
- 10. Engineer's Report**
- 11. District Manager's Report**
  - A. Motion to Assign Reserves
- 12. Operation Report**
- 13. Supervisor Requests**
- 14. Audience Comments**
- 15. Adjournment**

Any supporting documents not included in the agenda package will be distributed at the meeting and staff will present their reports at the meeting.

I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,  
Andy Mendenhall/mm  
District Manager

## **Third Order of Business**

# **MINUTES OF MEETING HERITAGE HARBOR COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Harbor Community Development District was held Thursday, September 21, 2017 at approximately 6:30 p.m. at the Heritage Harbor Clubhouse; 19502 Heritage Harbor Parkway, Lutz, Florida.

Present and constituting a quorum were:

David Penzer	Chairman
Russ Rossi (Temporarily via phone)	Vice Chairman
Shelly Grandon	Assistant Secretary
Patrick Giambelluca	Assistant Secretary
Clint Swigart	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Tracy Robin	District Counsel
Lynn Jackson	Severn Trent

Residents

*The following is a summary of the discussions and actions taken at the September 21, 2017 Heritage Harbor Board of Supervisors meeting*

## **FIRST ORDER OF BUSINESS**

## **Roll Call**

Mr. Penzer called the meeting to order and roll was called.

## **SECOND ORDER OF BUSINESS**

## **Audience Comments**

None.

## **THIRD ORDER OF BUSINESS**

## **Approval of the Minutes of the August 23, 2017 Meeting**

A correction to the minutes was requested; the motion to approve the July 20<sup>th</sup> minutes was made by Mr. Giambelluca. The minutes will be amended.

<p>On MOTION by Mr. Giambelluca seconded by Ms. Grandon with all in favor, the minutes of the August 23, 2017 meeting were approved as amended.</p>
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**FOURTH ORDER OF BUSINESS**

**Approval of Financial Statements**

Mr. Robin suggested waiting for Mr. Rossi to arrive at the meeting to further discuss the financials and agenda item 20, Discussion of Strategic Plan for Golf.

On MOTION by Mr. Penzer seconded by Mr. Swigart with all in favor the financial statements were accepted.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Golf Course**

Ms. Jackson indicated Jim Poertner could not attend today's meeting. He wanted to let the Board know that the groups have enjoyed the greens for many years and they asked to not change anything that is being done. He will be using \$3,000 to over-seed the greens as soon as possible.

Ms. Jackson also reported John Panno could not attend this meeting and he will be on vacation next week.

**SIXTH ORDER OF BUSINESS**

**Attorney's Report**

Mr. Robin noted he distributed an email to the Board earlier regarding the Lim case which included his recommendation to the Board. The email was from an attorney representing several Heritage Harbor residents.

*A copy of the email/letter mentioned above will be attached to the final minutes of this meeting.*

**SEVENTH ORDER OF BUSINESS**

**Engineer's Report**

None.

**EIGHTH ORDER OF BUSINESS**

**District Manager's Report**

Mr. Mendenhall reported the Board's approval of using Fifth Third Bank as the local bank for doing deposits has been completed.

*The record will reflect Mr. Rossi joined the meeting.*

**NINTH ORDER OF BUSINESS**

**Operation Report**

None.

**TENTH ORDER OF BUSINESS**

**Discussion of Strategic Plan for the  
Golf Course**

Mr. Robin suggested having this follow-up discussion to support the previous discussion on this item.

Mr. Rossi re-discussed the proposed Golf Course Business Plan he prepared and presented at the last meeting.

As part of the discussion Mr. Swigart noted he has lost interest in forming a financial committee for now. He feels comfortable with communicating a plan, but doesn't feel comfortable with bringing a formal committee together at this time.

Mr. Robin discussed conversations he had with Mr. Wendell Gaertner regarding managing the golf course in terms of improvements.

The Reserve Study was discussed.

Mr. Rossi noted he has information together and will meet with Mr. Mendenhall and others regarding the Reserve Study.

Ms. Grandon stated the weeds are a problem on the golf course, they have been a problem on the golf course for months and this needs to be addressed now.

Mr. Poertner will need to develop a plan on what he needs and can do right now and present an image on how the expense can be balanced out during the rest of the year.

A discussion ensued regarding preparing options for use by Mr. Gaertner of PRAG as he prepares funding presentations for the Board.

A discussion ensued regarding the RFP for management services.

Mr. Robin noted his recollection is that after looking at five proposals the Board short-listed three companies, Severn Trent, DPGF and Rizzetta. There is no need for Severn Trent to make a presentation. The property manager from each short-listed company should also attend the meeting that is scheduled for the management company presentations.

*The record will reflect Mr. Penzer left the meeting and Mr. Rossi took over as Acting Chairman.*

The Board consented to schedule a meeting for Monday, October 2, 2017 at 6:30 P.M.

Mr. Rossi noted his preference is to have October 2<sup>nd</sup> as a follow up to the whole business plan and the meeting on October 19<sup>th</sup> be dedicated to the management presentations and other business plan follow-up including Mr. Wendell Gaertner's presentation. The time for the presentations will be coordinated by Mr. Robin.

**ELEVENTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Giambelluca reported he had TECO come out and fix area lights and had them fix a street light near the main entrance. He also had public works come out and fill in the pot holes on Heritage Harbor Parkway.

**TWELFTH ORDER OF BUSINESS**

**Audience Comments**

An audience member expressed her opinion on how the district's budget is displayed.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Grandon seconded by Mr. Rossi with all in favor the meeting was adjourned.
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David Penzer  
Chairman

## **Fourth Order of Business**



# MEMORANDUM



**TO: Heritage Harbor Board of Supervisors**

**FROM: Terri Lusk, District Accountant**

**CC: Andy Mendenhall**

**DATE: October 13, 2017**

**SUBJECT: Heritage Harbor – September Financial Report**

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Please find below the monthly update from the Finance Department. At this point in the fiscal year (through August), the expenditures should be around 100% of the adopted budget.

## **Finance Report**

### **General Fund**

- Total revenues through August were at 100.39% of the annual budget compared to 100.57% at the same time last year.
  - Special Assessment collections are at 100% collected through August compared to 100% at the same time last year.
- Total expenses through August were at 95.05% of the annual budget compared to 99.41% at the same time last year.
  - See Notes to the Financials for detailed explanations of variances.

### **Enterprise Fund**

- Total operating revenues through August were at 80.60% of the annual budget compared to 84.64% at the same time last year.
  - The golf course revenues are at 78.86% of the annual budget compared to 83.21% last year.
  - The pro shop revenues are at 95.54% of the annual budget compared to 97.11% last year.
- Total operating expenses through August were at 94.15% of the annual budget compared to 87.85% at the same time last year.
  - See Notes to the Financials for detailed explanations.
- Total operating loss is (\$147,723) compared to (\$22,751) at this time last year. The rates for the summer season went down, which along with the weather is having an impact on the golf revenues.
- The Enterprise Fund owes the General Fund (\$297,947). This is due to the General Fund funding the debt service payments less amounts paid back. A \$120,000 transfer for September was made in October.

**HERITAGE HARBOR**  
Community Development District

*Financial Report*  
*September 30, 2017*

**Prepared by**



**HERITAGE HARBOR**  
Community Development District

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**HERITAGE HARBOR**

Community Development District

**Governmental Financial Statements**

(Unaudited)

**September 30, 2017**

**Balance Sheet**  
September 30, 2017

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2008 DEBT SERVICE	ENTERPRISE FUND	TOTAL
<b>ASSETS</b>				
<b>Current Assets</b>				
Cash - Checking Account	\$ 192,707	\$ -	\$ 150,024	\$ 342,731
Cash On Hand/Petty Cash	-	-	600	600
Accounts Receivable	13,822	-	1,731	15,553
Accounts Receivable - Other	-	-	951	951
Due From Other Funds	417,947	-	-	417,947
Inventory:				
Golf Balls	-	-	7,475	7,475
Golf Clubs	-	-	198	198
Gloves	-	-	3,176	3,176
Headwear	-	-	2,356	2,356
Ladies' Wear	-	-	207	207
Men's Wear	-	-	2,318	2,318
Shoes	-	-	52	52
Miscellaneous	-	-	2,542	2,542
Investments:				
Certificates of Deposit - 12 Months	-	-	21,299	21,299
Money Market Account	102,245	-	-	102,245
Interest Account	-	-	87	87
Principal	-	-	2,014	2,014
Reserve Fund	-	28,329	100,000	128,329
Revenue Fund	-	77,532	-	77,532
Prepaid Items	45,002	-	409	45,411
Deposits	1,890	-	3,456	5,346
<b>Total Current Assets</b>	<b>773,613</b>	<b>105,861</b>	<b>298,895</b>	<b>1,178,369</b>
<b>Noncurrent Assets</b>				
Fixed Assets				
Land	-	-	1,204,598	1,204,598
Infrastructure	-	-	6,011,912	6,011,912
Accum Depr - Infrastructure	-	-	(5,010,362)	(5,010,362)
Equipment and Furniture	-	-	865,444	865,444
Accum Depr - Equip/Furniture	-	-	(865,444)	(865,444)
<b>Total Noncurrent Assets</b>	<b>-</b>	<b>-</b>	<b>2,206,148</b>	<b>2,206,148</b>
<b>TOTAL ASSETS</b>	<b>\$ 773,613</b>	<b>\$ 105,861</b>	<b>\$ 2,505,043</b>	<b>\$ 3,384,517</b>

**Balance Sheet**  
September 30, 2017

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2008 DEBT SERVICE	ENTERPRISE FUND	TOTAL
<b><u>LIABILITIES</u></b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ 10,604	\$ -	\$ 5,439	\$ 16,043
Accrued Expenses	6,614	-	8,730	15,344
Due To HOA	-	-	27,543	27,543
Accrued Interest Payable	-	-	32,292	32,292
Accrued Wages Payable	923	-	26,832	27,755
Accrued Taxes Payable	1,008	-	-	1,008
Sales Tax Payable	-	-	4,204	4,204
Deposits	-	-	19,500	19,500
Gift Certificates	-	-	703	703
Due To Other Funds	-	-	417,947	417,947
<b>Total Current Liabilities</b>	<b>19,149</b>	<b>-</b>	<b>543,190</b>	<b>562,339</b>
<b>Long-Term Liabilities</b>				
Revenue Bonds Payable-LT	-	-	1,000,000	1,000,000
<b>Total Long-Term Liabilities</b>	<b>-</b>	<b>-</b>	<b>1,000,000</b>	<b>1,000,000</b>
<b>TOTAL LIABILITIES</b>	<b>19,149</b>	<b>-</b>	<b>1,543,190</b>	<b>1,562,339</b>
<b><u>FUND BALANCES / NET ASSETS</u></b>				
<i>Fund Balances</i>				
<b>Nonspendable:</b>				
Prepaid Items	45,002	-	-	45,002
Deposits	1,890	-	-	1,890
<b>Restricted for:</b>				
Debt Service	-	105,861	-	105,861
<b>Assigned to:</b>				
Operating Reserves	191,412	-	-	191,412
Reserves - Fountains	21,600	-	-	21,600
Reserves - Gate/Entry Features	55,191	-	-	55,191
Reserves- Irrigation System	100,000	-	-	100,000
Reserves - Lake Embankments	64,800	-	-	64,800
Reserves - Landscape	64,800	-	-	64,800
<b>Unassigned:</b>	<b>209,769</b>	<b>-</b>	<b>-</b>	<b>209,769</b>
<i>Net Assets</i>				
Invested in capital assets, net of related debt	-	-	1,205,854	1,205,854
Restricted for Debt Service	-	-	69,809	69,809
Unrestricted/Unreserved	-	-	(313,810)	(313,810)
<b>TOTAL FUND BALANCES / NET ASSETS</b>	<b>\$ 754,464</b>	<b>\$ 105,861</b>	<b>\$ 961,853</b>	<b>\$ 1,822,178</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES / NET ASSETS</b>	<b>\$ 773,613</b>	<b>\$ 105,861</b>	<b>\$ 2,505,043</b>	<b>\$ 3,384,517</b>

**HERITAGE HARBOR**

Community Development District

**General Fund****Statement of Revenues, Expenditures and Changes in Fund Balances**

For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	FY 2017 ADOPTED BUDGET	FY 2017 YEAR TO DATE BUDGET	FY 2017 YEAR TO DATE ACTUAL	FY 2016 YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-17 ACTUAL	SEP-16 ACTUAL
<b>REVENUES</b>							
Interest - Investments	\$ 2,700	\$ 2,700	\$ 2,419	\$ 2,637	89.59%	\$ 68	\$ 106
Interest - Tax Collector	-	-	80	43	0.00%	-	-
Special Assmnts- Tax Collector	738,387	738,387	738,387	738,387	100.00%	-	-
Special Assmnts- Discounts	(29,535)	(29,535)	(26,561)	(26,364)	89.93%	-	-
<b>TOTAL REVENUES</b>	<b>711,552</b>	<b>711,552</b>	<b>714,325</b>	<b>714,703</b>	<b>100.39%</b>	<b>68</b>	<b>106</b>
<b>EXPENDITURES</b>							
<b>Administration</b>							
P/R-Board of Supervisors	12,000	12,000	13,000	11,800	108.33%	1,000	1,000
FICA Taxes	918	918	995	903	108.39%	77	77
ProfServ-Engineering	9,000	9,000	2,403	9,058	26.70%	79	5,701
ProfServ-Legal Services	6,000	6,000	27,760	4,140	462.67%	6,667	-
ProfServ-Mgmt Consulting Serv	56,100	56,100	56,100	55,000	100.00%	3,910	3,833
ProfServ-Property Appraiser	-	-	-	7,120	0.00%	-	-
Accounting Services	600	600	600	600	100.00%	50	50
Auditing Services	6,000	6,000	8,275	6,000	137.92%	-	-
Postage and Freight	900	900	1,636	830	181.78%	1,114	82
Insurance - General Liability	12,099	12,099	11,299	10,999	93.39%	-	-
Printing and Binding	2,400	2,400	1,169	706	48.71%	136	3
Legal Advertising	1,200	1,200	2,891	784	240.92%	-	-
Miscellaneous Services	960	960	3,712	545	386.67%	42	42
Misc-Assessmnt Collection Cost	14,768	14,768	14,237	2,863	96.40%	-	(4,257)
Misc-Web Hosting	1,000	1,000	1,000	1,000	100.00%	83	-
Office Supplies	600	600	358	74	59.67%	-	13
Annual District Filing Fee	175	175	175	175	100.00%	-	-
<b>Total Administration</b>	<b>124,720</b>	<b>124,720</b>	<b>145,610</b>	<b>112,597</b>	<b>116.75%</b>	<b>13,158</b>	<b>6,544</b>
<b>Operations and Maintenance</b>							
<b>Field</b>							
Payroll-Hourly	45,600	45,600	45,492	42,735	99.76%	3,726	3,700
FICA Taxes	6,510	6,510	6,965	6,118	106.99%	574	564
Life and Health Insurance	4,800	4,800	3,588	4,495	74.75%	286	317
ProfServ-Field Management	15,000	15,000	15,000	15,000	100.00%	1,250	1,250
Contracts-Guard Services	154,560	154,560	144,571	137,921	93.54%	10,127	12,048
Contracts-Fountain	1,680	1,680	1,680	1,680	100.00%	140	140
Contracts-Landscape	136,800	136,800	136,800	136,800	100.00%	11,400	11,400
Contracts-Lakes	37,536	37,536	41,036	37,536	109.32%	3,478	3,128
Contracts-Gates	50,280	50,280	50,244	50,190	99.93%	4,572	3,803
Utility -General	79,800	79,800	76,353	72,903	95.68%	8,858	7,645
R&M-General	9,000	9,000	9,135	5,041	101.50%	-	-
R&M-Gate	5,000	5,000	570	3,575	11.40%	-	-
R&M-Other Landscape	28,800	28,800	34,345	44,330	119.25%	6,425	7,085
R&M-Irrigation	6,000	6,000	2,455	2,350	40.92%	-	-
R&M-Lake	1,200	1,200	790	-	65.83%	-	-
R&M-Mitigation	2,260	2,260	-	-	0.00%	-	-
R&M-Trees and Trimming	10,000	10,000	-	-	0.00%	-	-
R&M-Parks & Facilities	3,600	3,600	-	-	0.00%	-	-
Misc-Holiday Decor	7,500	7,500	8,847	11,004	117.96%	-	-
Misc-Contingency	15,000	15,000	4,274	23,437	28.49%	-	(9,507)

**HERITAGE HARBOR**

Community Development District

**General Fund****Statement of Revenues, Expenditures and Changes in Fund Balances**

For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	FY 2017 ADOPTED BUDGET	FY 2017 YEAR TO DATE BUDGET	FY 2017 YEAR TO DATE ACTUAL	FY 2016 YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-17 ACTUAL	SEP-16 ACTUAL
<b>Field (continued)</b>							
Reserve - Fountain	2,000	2,000	-	-	0.00%	-	-
Reserve - Gate/Entry Feature	6,000	6,000	-	-	0.00%	-	-
Reserve - Lake Embankm/Drainage	6,000	6,000	-	-	0.00%	-	-
Reserve - Landscaping	6,000	6,000	-	-	0.00%	-	-
<b>Total Field</b>	<b>640,926</b>	<b>640,926</b>	<b>582,145</b>	<b>595,115</b>	<b>90.83%</b>	<b>50,836</b>	<b>41,573</b>
<b>TOTAL EXPENDITURES</b>	<b>765,646</b>	<b>765,646</b>	<b>727,755</b>	<b>742,812</b>	<b>95.05%</b>	<b>63,994</b>	<b>83,217</b>
Excess (deficiency) of revenues Over (under) expenditures	(54,094)	(54,094)	(13,430)	(28,109)	24.83%	(63,926)	(83,111)
<b>OTHER FINANCING SOURCES (USES)</b>							
Contribution to (Use of) Fund Balance	(54,094)	(54,094)	-	-	0.00%	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>(54,094)</b>	<b>(54,094)</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>
Net change in fund balance	\$ (54,094)	\$ (54,094)	\$ (13,430)	\$ (28,109)	24.83%	\$ (63,926)	\$ (83,111)
<b>FUND BALANCE, BEGINNING (OCT 1, 2016)</b>	<b>767,894</b>	<b>767,894</b>	<b>767,894</b>	<b>796,004</b>			
<b>FUND BALANCE, ENDING</b>	<b>\$ 713,800</b>	<b>\$ 713,800</b>	<b>\$ 754,464</b>	<b>\$ 767,895</b>			



**HERITAGE HARBOR**

Community Development District

**2008 Debt Service Fund****Statement of Revenues, Expenditures and Changes in Fund Balances**

For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	FY 2017 ADOPTED BUDGET	FY 2017 YEAR TO DATE BUDGET	FY 2017 YEAR TO DATE ACTUAL	FY 2016 YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-17 ACTUAL	SEP-16 ACTUAL
<b>REVENUES</b>							
Interest - Investments	\$ -	\$ -	\$ 265	\$ 123	0.00%	\$ 18	\$ 8
Special Assmnts- Tax Collector	307,928	307,928	307,928	307,928	100.00%	-	-
Special Assmnts- Discounts	(12,317)	(12,317)	(11,077)	(10,994)	89.93%	-	-
<b>TOTAL REVENUES</b>	<b>295,611</b>	<b>295,611</b>	<b>297,116</b>	<b>297,057</b>	<b>100.51%</b>	<b>18</b>	<b>8</b>
<b>EXPENDITURES</b>							
<b>Administration</b>							
ProfServ-Property Appraiser	-	-	-	2,969	0.00%	-	-
ProfServ-Trustee Fees	4,337	4,337	4,337	4,337	100.00%	-	-
Misc-Assessmnt Collection Cost	6,159	6,159	5,937	1,794	96.40%	-	(1,175)
<b>Total Administration</b>	<b>10,496</b>	<b>10,496</b>	<b>10,274</b>	<b>9,100</b>	<b>97.88%</b>	<b>-</b>	<b>(1,175)</b>
<b>Debt Service</b>							
Principal Debt Retirement	250,000	250,000	250,000	240,000	100.00%	-	-
Interest Expense Series A	33,015	33,015	33,015	43,239	100.00%	-	-
<b>Total Debt Service</b>	<b>283,015</b>	<b>283,015</b>	<b>283,015</b>	<b>283,239</b>	<b>100.00%</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>293,511</b>	<b>293,511</b>	<b>293,289</b>	<b>292,339</b>	<b>99.92%</b>	<b>-</b>	<b>(1,175)</b>
Excess (deficiency) of revenues Over (under) expenditures	<u>2,100</u>	<u>2,100</u>	<u>3,827</u>	<u>4,718</u>	<u>182.24%</u>	<u>18</u>	<u>1,183</u>
<b>OTHER FINANCING SOURCES (USES)</b>							
Contribution to (Use of) Fund Balance	2,100	-	-	-	0.00%	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>2,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>
Net change in fund balance	<u>\$ 2,100</u>	<u>\$ 2,100</u>	<u>\$ 3,827</u>	<u>\$ 4,718</u>	<u>182.24%</u>	<u>\$ 18</u>	<u>\$ 1,183</u>
<b>FUND BALANCE, BEGINNING (OCT 1, 2016)</b>	<b>102,034</b>	<b>102,034</b>	<b>102,034</b>	<b>97,317</b>			
<b>FUND BALANCE, ENDING</b>	<b><u>\$ 104,134</u></b>	<b><u>\$ 104,134</u></b>	<b><u>\$ 105,861</u></b>	<b><u>\$ 102,035</u></b>			

**Notes to the Financial Statements**

**Balance Sheet**

<b>Account Name</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% of Budget</b>	<b>Explanation</b>
<b>Assets</b>				
Accounts Receivable		13,822		HOA's 50% portion of Clubhouse maintenance and Front Desk personnel
Due from Other Funds		417,947		Due from Enterprise to General Fund for principal and interest payments less amounts paid back
Deposits		1,890		TECO utility deposits
<b>Liabilities</b>				
Accounts Payable		10,604		September invoices paid in October
Accrued Expenses		6,614		Utilities, electric

**Variance Analysis**

**General Fund 001**

**Revenues**

Special Assessments-Tax Collector	738,387	738,387	100.00%	Collections were at 100% at this time last year
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**Expenditures**

**Administrative**

P/R-Board of Supervisors	12,000	13,000	108.33%	Some Board members paid for workshops also
Legal Services	6,000	27,760	462.67%	General matters, attending meetings, litigation
Management Consulting Services	56,100	56,100	100.00%	Includes Management fees plus annual assessment roll preparation fees
Auditing Services	6,000	8,275	137.92%	Audit is complete. Higher price due to audit firm change.
Postage and Freight	900	1,636	181.78%	ST charges, FedEx charges for agenda packages, notice to owners letter
Insurance-General Liability	12,099	11,299	93.39%	General Liability insurance paid for the year
Legal Advertising	1,200	2,891	240.92%	Advertisement for meetings for the year, RFP for auditor, audit committee meeting notice, notice of workshops
Miscellaneous Services	960	3,712	386.67%	Bank charges, reimbursement for fuel for John Panno going to the bank Dec16-Mar17 (\$542), Reserve Study 50% retainer (\$2,000)

**Field Expenses**

Contracts-Lakes	37,536	41,036	109.32%	Contract price increased in December
R&M-General	9,000	9,135	101.50%	Stormwater maintenance, fountain repair, ant control at gate house, repaired entrance lights
R&M-Other Landscaping	28,800	34,345	119.25%	Annual and seasonal plantings, placed pine bark mulch around plants
Misc-Holiday Décor	7,500	8,847	117.96%	Installation of Holiday lights at front entrance includes take down

**Debt Service Fund 202**

**Revenues**

Special Assessments-Tax Collector	307,928	307,928	100.00%	Collections were at 100% at this time last year
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**Expenditures**

Principal Debt Payment	250,000	250,000	100.00%	Next payment to be made in May 2018
Interest Payment	33,015	33,015	100.00%	Next payment to be made in November 2017

**HERITAGE HARBOR**

Community Development District

**Enterprise Financial Statements**

(Unaudited)

**September 30, 2017**

**Statement of Revenues, Expenses and Changes in Net Assets**  
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	FY 2017 ADOPTED BUDGET	FY 2017 YEAR TO DATE BUDGET	FY 2017 YEAR TO DATE ACTUAL	FY 2016 YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-17 ACTUAL	SEP-16 ACTUAL
<b>OPERATING REVENUES</b>							
<b>Golf Course</b>							
Green Fees	\$ 1,170,000	\$ 1,170,000	\$ 922,973	\$ 975,027	78.89%	\$ 48,369	\$ 45,558
Club Rentals	500	500	50	25	10.00%	-	-
Range Fees	48,000	48,000	38,518	40,740	80.25%	2,452	2,216
Handicaps	1,200	1,200	40	120	3.33%	-	-
Revenue-Employees	600	600	-	-	0.00%	-	-
<b>Total Golf Course</b>	<b>1,220,300</b>	<b>1,220,300</b>	<b>961,581</b>	<b>1,015,912</b>	<b>78.80%</b>	<b>50,821</b>	<b>47,774</b>
<b>Pro Shop</b>							
Golf Ball Sales	22,500	22,500	23,512	22,102	104.50%	1,542	1,148
Glove Sales	6,000	6,000	6,057	6,458	100.95%	575	466
Headwear Sales	3,900	3,900	3,783	3,894	97.00%	129	188
Ladies' Wear Sales	180	180	-	-	0.00%	-	-
Men's Wear Sales	1,470	1,470	1,382	1,846	94.01%	24	94
Miscellaneous Sales	3,900	3,900	1,522	2,553	39.03%	111	114
<b>Total Pro Shop</b>	<b>37,950</b>	<b>37,950</b>	<b>36,256</b>	<b>36,853</b>	<b>95.54%</b>	<b>2,381</b>	<b>2,010</b>
<b>Restaurant</b>							
Rents or Royalties	78,000	78,000	78,547	78,914	100.70%	6,500	6,500
<b>Total Restaurant</b>	<b>78,000</b>	<b>78,000</b>	<b>78,547</b>	<b>78,914</b>	<b>100.70%</b>	<b>6,500</b>	<b>6,500</b>
<b>Other</b>							
Interest - Investments	400	400	305	177	76.25%	18	10
Other Miscellaneous Revenues	-	-	-	19	0.00%	-	-
<b>Total Other</b>	<b>400</b>	<b>400</b>	<b>305</b>	<b>196</b>	<b>76.25%</b>	<b>18</b>	<b>10</b>
<b>TOTAL OPERATING REVENUES</b>	<b>1,336,650</b>	<b>1,336,650</b>	<b>1,076,689</b>	<b>1,131,875</b>	<b>80.55%</b>	<b>59,720</b>	<b>56,294</b>
<b>COST OF GOODS SOLD</b>							
COS - Golf Balls	10,200	10,200	11,484	12,233	112.59%	812	1,754
COS - Gloves	3,200	3,200	3,689	1,845	115.28%	300	80
COS - Headwear	1,800	1,800	639	2,247	35.50%	(660)	606
COS - Ladies' Wear	180	180	-	-	0.00%	-	-
COS - Men's Wear	900	900	875	936	97.22%	12	62
COS - Miscellaneous	1,980	1,980	1,388	943	70.10%	77	42
<b>Total Cost of Goods Sold</b>	<b>18,260</b>	<b>18,260</b>	<b>18,075</b>	<b>18,204</b>	<b>98.99%</b>	<b>541</b>	<b>2,544</b>
<b>GROSS PROFIT</b>	<b>1,318,390</b>	<b>1,318,390</b>	<b>1,058,614</b>	<b>1,113,671</b>	<b>80.30%</b>	<b>59,179</b>	<b>53,750</b>

**HERITAGE HARBOR**

Community Development District

**Consolidated Enterprise Fund****Statement of Revenues, Expenses and Changes in Net Assets**

For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	FY 2017 ADOPTED BUDGET	FY 2017 YEAR TO DATE BUDGET	FY 2017 YEAR TO DATE ACTUAL	FY 2016 YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-17 ACTUAL	SEP-16 ACTUAL
<b>OPERATING EXPENSES</b>							
<b>Golf Course</b>							
Payroll-Hourly	310,500	310,500	300,864	312,372	96.90%	23,521	26,297
Payroll-Bonus	-	-	-	1,500	0.00%	-	-
Incentive	500	500	-	500	0.00%	-	-
FICA Taxes	45,000	45,000	45,986	43,477	102.19%	3,625	3,984
Life and Health Insurance	25,462	25,462	21,555	22,660	84.66%	1,667	1,357
Accounting Services	9,000	9,000	9,000	9,000	100.00%	750	750
Contracts-Security Alarms	240	240	239	239	99.58%	-	-
Communication - Telephone	2,252	2,252	2,314	2,271	102.75%	196	186
Postage and Freight	180	180	380	190	211.11%	33	33
Electricity - General	14,400	14,400	13,391	14,654	92.99%	814	1,264
Utility - Refuse Removal	5,290	5,290	5,396	4,955	102.00%	454	426
Utility - Water & Sewer	6,600	6,600	5,526	6,699	83.73%	495	459
Rental/Lease - Vehicle/Equip	44,090	44,090	44,090	42,240	100.00%	2,535	2,535
Lease - Ice Machines	1,500	1,500	1,513	1,550	100.87%	125	163
Insurance - Property	15,299	15,299	14,542	13,908	95.05%	-	-
R&M-Buildings	480	480	2,288	-	476.67%	-	-
R&M-Equipment	15,900	15,900	12,579	15,114	79.11%	1,014	2,027
R&M-Fertilizer	30,000	30,000	17,421	20,181	58.07%	121	1,583
R&M-Irrigation	6,000	6,000	2,244	9,514	37.40%	-	-
R&M-Golf Course	8,100	8,100	4,598	3,966	56.77%	-	267
R&M-Pumps	3,648	3,648	3,667	2,958	100.52%	229	229
Misc-Property Taxes	1,500	1,500	2,488	-	165.87%	-	-
Misc-Licenses & Permits	125	125	25	25	20.00%	-	-
Op Supplies - General	4,800	4,800	4,056	5,274	84.50%	255	2,123
Op Supplies - Fuel, Oil	24,000	24,000	13,245	15,444	55.19%	822	4,326
Op Supplies - Chemicals	33,150	33,150	31,218	33,487	94.17%	1,815	1,527
Op Supplies - Hand tools	1,000	1,000	40	110	4.00%	-	-
Supplies - Sand	3,800	3,800	3,250	2,590	85.53%	638	-
Supplies - Top Dressing	1,800	1,800	1,479	1,755	82.17%	-	-
Supplies - Seeds	6,700	6,700	3,085	6,640	46.04%	-	-
<b>Total Golf Course</b>	<b>621,316</b>	<b>621,316</b>	<b>566,479</b>	<b>593,273</b>	<b>91.17%</b>	<b>39,109</b>	<b>49,536</b>

**Statement of Revenues, Expenses and Changes in Net Assets**  
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	FY 2017 ADOPTED BUDGET	FY 2017 YEAR TO DATE BUDGET	FY 2017 YEAR TO DATE ACTUAL	FY 2016 YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-17 ACTUAL	SEP-16 ACTUAL
<b>Pro Shop</b>							
Payroll-Hourly	149,000	149,000	154,794	146,245	103.89%	11,913	11,683
Payroll-Bonus	-	-	-	1,500	0.00%	-	-
FICA Taxes	22,500	22,500	23,668	21,089	105.19%	1,836	1,770
Life and Health Insurance	16,686	16,686	14,260	15,057	85.46%	923	985
ProfServ-Web Site Development	1,000	1,000	750	750	75.00%	-	-
Accounting Services	9,000	9,000	9,000	9,000	100.00%	750	750
Contracts-Janitorial Services	11,700	11,700	6,742	5,593	57.62%	332	595
Contracts-Security Alarms	2,157	2,157	1,251	2,908	58.00%	40	40
Communication - Telephone	3,138	3,138	3,754	3,137	119.63%	266	307
Postage and Freight	240	240	380	190	158.33%	33	33
Electricity - General	12,600	12,600	9,362	11,748	74.30%	921	756
Utility - Refuse Removal	507	507	504	493	99.41%	42	31
Utility - Water & Sewer	1,800	1,800	2,287	1,543	127.06%	117	86
Lease - Copier	996	996	940	923	94.38%	85	89
Lease - Carts	70,560	70,560	70,560	70,560	100.00%	5,880	5,880
Insurance - Property	8,700	8,700	8,269	7,909	95.05%	-	-
R&M-General	6,000	6,000	5,155	8,336	85.92%	1,450	1,916
R&M-Air Conditioning	60	60	799	2,078	1331.67%	287	35
R&M-Pest Control	2,148	2,148	824	2,114	38.36%	157	(14)
Advertising	10,500	10,500	10,830	9,568	103.14%	920	1,740
Misc-Bank Charges	27,000	27,000	25,125	33,049	93.06%	1,466	1,798
Misc-Cable TV Expenses	1,455	1,455	1,402	1,386	96.36%	118	117
Misc-Property Taxes	5,500	5,500	3,883	5,375	70.60%	-	-
Misc-Handicap Fees	800	800	488	525	61.00%	-	-
Office Supplies	1,200	1,200	1,297	1,465	108.08%	151	60
Computer Expense	966	966	1,755	965	181.68%	-	-
Op Supplies - General	900	900	521	913	57.89%	46	88
Supplies - Scorecards	500	500	1,352	994	270.40%	-	-
Reserve	10,505	10,505	9,499	10,505	90.42%	540	875
<b>Total Pro Shop</b>	<b>378,118</b>	<b>378,118</b>	<b>369,451</b>	<b>375,918</b>	<b>97.71%</b>	<b>28,273</b>	<b>29,620</b>

**HERITAGE HARBOR**

Community Development District

**Consolidated Enterprise Fund****Statement of Revenues, Expenses and Changes in Net Assets**

For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	FY 2017 ADOPTED BUDGET	FY 2017 YEAR TO DATE BUDGET	FY 2017 YEAR TO DATE ACTUAL	FY 2016 YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-17 ACTUAL	SEP-16 ACTUAL
<b>Restaurant</b>							
Payroll-Hourly	5,495	5,495	5,128	3,432	93.32%	78	408
ProfServ-Web Site Development	1,200	1,200	750	750	62.50%	-	-
Accounting Services	1,200	1,200	1,200	1,200	100.00%	100	100
Contracts-Janitorial Services	2,440	2,440	1,614	2,162	66.15%	254	187
Contracts-Security Alarms	1,883	1,883	537	1,972	28.52%	40	40
Communication - Telephone	1,932	1,932	2,567	1,937	132.87%	156	97
Electricity - General	12,480	12,480	9,916	12,384	79.46%	1,257	1,288
Utility - Refuse Removal	4,567	4,567	4,538	4,434	99.37%	378	275
Utility - Water & Sewer	3,600	3,600	2,287	1,543	63.53%	117	86
Lease - Copier	1,200	1,200	940	923	78.33%	85	89
Lease - Dishwasher	720	720	720	720	100.00%	60	120
Insurance - Property	8,572	8,572	8,148	7,793	95.05%	-	-
R&M-Air Conditioning	900	900	2,404	10,845	267.11%	1,627	5,868
R&M-Buildings	6,000	6,000	7,621	4,772	127.02%	3,862	525
R&M-Pest Control	3,617	3,617	1,830	3,083	50.59%	280	338
Misc-Property Taxes	2,000	2,000	921	971	46.05%	-	-
Misc-Cable Music	861	861	822	735	95.47%	61	72
Office Supplies	60	60	125	105	208.33%	34	14
Computer Expense	1,200	1,200	965	965	80.42%	-	-
Reserve	24,511	24,511	22,163	24,511	90.42%	1,260	2,043
<b>Total Restaurant</b>	<b>84,438</b>	<b>84,438</b>	<b>75,196</b>	<b>85,237</b>	<b>89.05%</b>	<b>9,649</b>	<b>11,550</b>
<b>Debt Service</b>							
ProfServ-Arbitrage Rebate	300	300	-	300	0.00%	-	-
ProfServ-Dissemination Agent	1,000	1,000	-	1,000	0.00%	-	-
ProfServ-Trustee	3,563	3,563	3,098	3,098	86.95%	-	-
Principal Debt Retirement	115,000	115,000	115,000	120,000	100.00%	-	-
Interest Expense	77,500	77,500	77,113	82,796	99.50%	-	(4,198)
<b>Total Debt Service</b>	<b>197,363</b>	<b>197,363</b>	<b>195,211</b>	<b>207,194</b>	<b>98.91%</b>	<b>-</b>	<b>(4,198)</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,281,235</b>	<b>1,281,235</b>	<b>1,206,337</b>	<b>1,261,622</b>	<b>94.15%</b>	<b>77,031</b>	<b>86,508</b>
Operating income (loss)	37,155	37,155	(147,723)	(147,951)	-397.59%	(17,852)	(32,758)
Change in net assets	\$ 37,155	\$ 37,155	\$ (147,723)	\$ (147,951)	-397.59%	\$ (17,852)	\$ (32,758)

**HERITAGE HARBOR**

Community Development District

**Golf Course / Pro Shop**

**Statement of Revenues, Expenses and Changes in Net Assets**

For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	FY 2017 YEAR TO DATE BUDGET	FY 2017 YEAR TO DATE ACTUAL	FY 2016 YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-17 ACTUAL	SEP-16 ACTUAL
<b>GOLF COURSE REVENUES</b>							
Green Fees	\$ 1,170,000	\$ 1,170,000	\$ 922,973	\$ 975,027	78.89%	\$ 48,369	\$ 45,558
Club Rentals	500	500	50	25	10.00%	-	-
Range Fees	48,000	48,000	38,518	40,740	80.25%	2,452	2,216
Handicaps	1,200	1,200	40	120	3.33%	-	-
Revenue-Employees	600	600	-	-	0.00%	-	-
<b>Total Golf Course Revenues</b>	<b>1,220,300</b>	<b>1,220,300</b>	<b>961,581</b>	<b>1,015,912</b>	<b>78.80%</b>	<b>50,821</b>	<b>47,774</b>
<b>PRO SHOP REVENUES</b>							
Golf Ball Sales	22,500	22,500	23,512	22,102	104.50%	1,542	1,148
Glove Sales	6,000	6,000	6,057	6,458	100.95%	575	466
Headwear Sales	3,900	3,900	3,783	3,894	97.00%	129	188
Ladies' Wear Sales	180	180	-	-	0.00%	-	-
Men's Wear Sales	1,470	1,470	1,382	1,846	94.01%	24	94
Miscellaneous Sales	3,900	3,900	1,522	2,553	39.03%	111	114
<b>Total Pro Shop Revenues</b>	<b>37,950</b>	<b>37,950</b>	<b>36,256</b>	<b>36,853</b>	<b>95.54%</b>	<b>2,381</b>	<b>2,010</b>
<b>TOTAL OPERATING REVENUES</b>	<b>1,258,250</b>	<b>1,258,250</b>	<b>997,837</b>	<b>1,052,765</b>	<b>79.30%</b>	<b>53,202</b>	<b>49,784</b>
<b>COST OF GOODS SOLD</b>							
COS - Golf Balls	10,200	10,200	11,484	12,233	112.59%	812	1,754
COS - Gloves	3,200	3,200	3,689	1,845	115.28%	300	80
COS - Headwear	1,800	1,800	639	2,247	35.50%	(660)	606
COS - Ladies' Wear	180	180	-	-	0.00%	-	-
COS - Men's Wear	900	900	875	936	97.22%	12	62
COS - Miscellaneous	1,980	1,980	1,388	943	70.10%	77	42
<b>Total Cost of Goods Sold</b>	<b>18,260</b>	<b>18,260</b>	<b>18,075</b>	<b>18,204</b>	<b>98.99%</b>	<b>541</b>	<b>2,544</b>
<b>GROSS PROFIT</b>	<b>1,239,990</b>	<b>1,239,990</b>	<b>979,762</b>	<b>1,034,561</b>	<b>79.01%</b>	<b>52,661</b>	<b>47,240</b>
<b>OPERATING EXPENSES</b>							
<b>Golf Course</b>							
Payroll-Hourly	310,500	310,500	300,864	312,372	96.90%	23,521	26,297
Payroll-Bonus	-	-	-	1,500	0.00%	-	-
Incentive	500	500	-	500	0.00%	-	-
FICA Taxes	45,000	45,000	45,986	43,477	102.19%	3,625	3,984
Life and Health Insurance	25,462	25,462	21,555	22,660	84.66%	1,667	1,357
Accounting Services	9,000	9,000	9,000	9,000	100.00%	750	750
Contracts-Security Alarms	240	240	239	239	99.58%	-	-
Communication - Telephone	2,252	2,252	2,314	2,271	102.75%	196	186
Postage and Freight	180	180	380	190	211.11%	33	33
Electricity - General	14,400	14,400	13,391	14,654	92.99%	814	1,264
Utility - Refuse Removal	5,290	5,290	5,396	4,955	102.00%	454	426
Utility - Water & Sewer	6,600	6,600	5,526	6,699	83.73%	495	459
Rental/Lease - Vehicle/Equip	44,090	44,090	44,090	42,240	100.00%	2,535	2,535
Lease - Ice Machines	1,500	1,500	1,513	1,550	100.87%	125	163
Insurance - Property	15,299	15,299	14,542	13,908	95.05%	-	-
R&M-Buildings	480	480	2,288	-	476.67%	-	-



**HERITAGE HARBOR**

Community Development District

**Golf Course / Pro Shop**

**Statement of Revenues, Expenses and Changes in Net Assets**

For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	FY 2017 YEAR TO DATE BUDGET	FY 2017 YEAR TO DATE ACTUAL	FY 2016 YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-17 ACTUAL	SEP-16 ACTUAL
R&M-Equipment	15,900	15,900	12,579	15,114	79.11%	1,014	2,027
R&M-Fertilizer	30,000	30,000	17,421	20,181	58.07%	121	1,583
R&M-Irrigation	6,000	6,000	2,244	9,514	37.40%	-	-
R&M-Golf Course	8,100	8,100	4,598	3,966	56.77%	-	267
R&M-Pumps	3,648	3,648	3,667	2,958	100.52%	229	229
Misc-Property Taxes	1,500	1,500	2,488	-	165.87%	-	-
Misc-Licenses & Permits	125	125	25	25	20.00%	-	-
Op Supplies - General	4,800	4,800	4,056	5,274	84.50%	255	2,123
Op Supplies - Fuel, Oil	24,000	24,000	13,245	15,444	55.19%	822	4,326
Op Supplies - Chemicals	33,150	33,150	31,218	33,487	94.17%	1,815	1,527
Op Supplies - Hand tools	1,000	1,000	40	110	4.00%	-	-
Supplies - Sand	3,800	3,800	3,250	2,590	85.53%	638	-
Supplies - Top Dressing	1,800	1,800	1,479	1,755	82.17%	-	-
Supplies - Seeds	6,700	6,700	3,085	6,640	46.04%	-	-
<b>Total Golf Course</b>	<b>621,316</b>	<b>621,316</b>	<b>566,479</b>	<b>593,273</b>	<b>91.17%</b>	<b>39,109</b>	<b>49,536</b>
<b>Pro Shop</b>							
Payroll-Hourly	149,000	149,000	154,794	146,245	103.89%	11,913	11,683
Payroll-Bonus	-	-	-	1,500	0.00%	-	-
FICA Taxes	22,500	22,500	23,668	21,089	105.19%	1,836	1,770
Life and Health Insurance	16,686	16,686	14,260	15,057	85.46%	923	985
ProfServ-Web Site Development	1,000	1,000	750	750	75.00%	-	-
Accounting Services	9,000	9,000	9,000	9,000	100.00%	750	750
Contracts-Janitorial Services	11,700	11,700	6,742	5,593	57.62%	332	595
Contracts-Security Alarms	2,157	2,157	1,251	2,908	58.00%	40	40
Communication - Telephone	3,138	3,138	3,754	3,137	119.63%	266	307
Postage and Freight	240	240	380	190	158.33%	33	33
Electricity - General	12,600	12,600	9,362	11,748	74.30%	921	756
Utility - Refuse Removal	507	507	504	493	99.41%	42	31
Utility - Water & Sewer	1,800	1,800	2,287	1,543	127.06%	117	86
Lease - Copier	996	996	940	923	94.38%	85	89
Lease - Carts	70,560	70,560	70,560	70,560	100.00%	5,880	5,880
Insurance - Property	8,700	8,700	8,269	7,909	95.05%	-	-
R&M-General	6,000	6,000	5,155	8,336	85.92%	1,450	1,916
R&M-Air Conditioning	60	60	799	2,078	1331.67%	287	35
R&M-Pest Control	2,148	2,148	824	2,114	38.36%	157	(14)
Advertising	10,500	10,500	10,830	9,568	103.14%	920	1,740
Misc-Bank Charges	27,000	27,000	25,125	33,049	93.06%	1,466	1,798
Misc-Cable TV Expenses	1,455	1,455	1,402	1,386	96.36%	118	117
Misc-Property Taxes	5,500	5,500	3,883	5,375	70.60%	-	-
Misc-Handicap Fees	800	800	488	525	61.00%	-	-
Office Supplies	1,200	1,200	1,297	1,465	108.08%	151	60
Computer Expense	966	966	1,755	965	181.68%	-	-
Op Supplies - General	900	900	521	913	57.89%	46	88
Supplies - Scorecards	500	500	1,352	994	270.40%	-	-
Reserve	10,505	10,505	9,499	10,505	90.42%	540	875
<b>Total Pro Shop</b>	<b>378,118</b>	<b>378,118</b>	<b>369,451</b>	<b>375,918</b>	<b>97.71%</b>	<b>28,273</b>	<b>29,620</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>999,434</b>	<b>999,434</b>	<b>935,930</b>	<b>969,191</b>	<b>93.65%</b>	<b>67,382</b>	<b>79,156</b>
<b>Operating income (loss)</b>	<b>240,556</b>	<b>240,556</b>	<b>43,832</b>	<b>65,370</b>	<b>18.22%</b>	<b>(14,721)</b>	<b>(31,916)</b>

**HERITAGE HARBOR**  
Community Development District

**Restaurant**

**Statement of Revenues, Expenses and Changes in Net Assets**  
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	FY 2017 YEAR TO DATE BUDGET	FY 2017 YEAR TO DATE ACTUAL	FY 2016 YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-17 ACTUAL	SEP-16 ACTUAL
<b>OPERATING REVENUES</b>							
Rents or Royalties	\$ 78,000	\$ 78,000	\$ 78,547	\$ 78,914	100.70%	\$ 6,500	\$ 6,500
<b>TOTAL OPERATING REVENUES</b>	<b>78,000</b>	<b>78,000</b>	<b>78,547</b>	<b>78,914</b>	<b>100.70%</b>	<b>6,500</b>	<b>6,500</b>
<b>OPERATING EXPENSES</b>							
<b>Restaurant</b>							
Payroll-Hourly	5,495	5,495	5,128	3,432	93.32%	78	408
ProfServ-Web Site Development	1,200	1,200	750	750	62.50%	-	-
Accounting Services	1,200	1,200	1,200	1,200	100.00%	100	100
Contracts-Janitorial Services	2,440	2,440	1,614	2,162	66.15%	254	187
Contracts-Security Alarms	1,883	1,883	537	1,972	28.52%	40	40
Communication - Telephone	1,932	1,932	2,567	1,937	132.87%	156	97
Electricity - General	12,480	12,480	9,916	12,384	79.46%	1,257	1,288
Utility - Refuse Removal	4,567	4,567	4,538	4,434	99.37%	378	275
Utility - Water & Sewer	3,600	3,600	2,287	1,543	63.53%	117	86
Lease - Copier	1,200	1,200	940	923	78.33%	85	89
Lease - Dishwasher	720	720	720	720	100.00%	60	120
Insurance - Property	8,572	8,572	8,148	7,793	95.05%	-	-
R&M-Air Conditioning	900	900	2,404	10,845	267.11%	1,627	5,868
R&M-Buildings	6,000	6,000	7,621	4,772	127.02%	3,862	525
R&M-Pest Control	3,617	3,617	1,830	3,083	50.59%	280	338
Misc-Property Taxes	2,000	2,000	921	971	46.05%	-	-
Misc-Cable Music	861	861	822	735	95.47%	61	72
Office Supplies	60	60	125	105	208.33%	34	14
Computer Expense	1,200	1,200	965	965	80.42%	-	-
Reserve	24,511	24,511	22,163	24,511	90.42%	1,260	2,043
<b>Total Restaurant</b>	<b>84,438</b>	<b>84,438</b>	<b>75,196</b>	<b>85,237</b>	<b>89.05%</b>	<b>9,649</b>	<b>11,550</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>84,438</b>	<b>84,438</b>	<b>75,196</b>	<b>85,237</b>	<b>89.05%</b>	<b>9,649</b>	<b>11,550</b>
<b>Operating income (loss)</b>	<b>(6,438)</b>	<b>(6,438)</b>	<b>3,351</b>	<b>(6,323)</b>	<b>-52.05%</b>	<b>(3,149)</b>	<b>(5,050)</b>

**Statement of Revenues, Expenses and Changes in Net Assets**  
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	FY 2017 YEAR TO DATE BUDGET	FY 2017 YEAR TO DATE ACTUAL	FY 2016 YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	SEP-17 ACTUAL	SEP-16 ACTUAL
<b>OPERATING REVENUES</b>							
Interest - Investments	\$ 400	\$ 400	\$ 305	\$ 177	76.25%	\$ 18	\$ 10
Other Miscellaneous Revenues	-	-	-	19	0.00%	-	-
<b>TOTAL OPERATING REVENUES</b>	<b>400</b>	<b>400</b>	<b>305</b>	<b>196</b>	<b>49.00%</b>	<b>18</b>	<b>10</b>
<b>OPERATING EXPENSES</b>							
<b>Debt Service</b>							
ProfServ-Arbitrage Rebate	300	300	-	300	0.00%	-	-
ProfServ-Dissemination Agent	1,000	1,000	-	1,000	0.00%	-	-
ProfServ-Trustee	3,563	3,563	3,098	3,098	86.95%	-	-
Principal Debt Retirement	115,000	115,000	115,000	120,000	100.00%	-	-
Interest Expense	77,500	77,500	77,113	82,796	99.50%	-	(4,198)
<b>Total Debt Service</b>	<b>197,363</b>	<b>197,363</b>	<b>195,211</b>	<b>207,194</b>	<b>104.98%</b>	<b>-</b>	<b>(4,198)</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>197,363</b>	<b>197,363</b>	<b>195,211</b>	<b>207,194</b>	<b>104.98%</b>	<b>-</b>	<b>(4,198)</b>
<b>Operating income (loss)</b>	<b>(196,963)</b>	<b>(196,963)</b>	<b>(194,906)</b>	<b>(206,998)</b>	<b>105.09%</b>	<b>18</b>	<b>4,208</b>

**Notes to the Financial Statements**

**Balance Sheet**

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
<b>Assets</b>				
Accounts Receivable		1,731		Due from Olympian Restaurant for phone & bev cart
Accounts Receivable-Other		951		TECO utility bills that will clear in October
Investments - CD		21,299		Olympian Restaurant deposit was re-invested in a 12 month CD
Prepaid Items		409		Pump lease, monitoring
Deposits		3,456		TECO utility deposits
<b>Liabilities</b>				
Accounts Payable		5,439		September invoices paid in October
Accrued Expenses		8,730		Electricity, utilities, cart lease
Due to HOA		27,543		Heritage Harbor Intercompany charges
Accrued Interest Payable		32,292		Accrued interest payment
Accrued Wages Payable		26,832		Accrued wages thru end of month
Sales Tax Payable		4,204		Sales Tax owed to the State - paid the following month
Deposits		19,500		Olympian Restaurant deposit
Gift Certificates		703		Gift certificates not redeemed
Due to Other Funds		417,947		Due to General Fund from Enterprise (\$417,947) includes \$115,000 for Principal payment in May and \$77,113 for Interest payments paid in November and May

**Variance Analysis**

**Golf Course**

**Expenditures**

Communication-Telephone	2,252	2,314	102.75%	Monthly phone service with Frontier
Postage and Freight	180	380	211.11%	HOA Intercompany charges - postage machine
Utility - Refuse Removal	5,290	5,396	102.00%	Monthly trash service - increased slightly more than budgeted in February
Lease-Ice Machines	1,500	1,513	100.87%	Rental of ice machine
Insurance - Property	15,299	14,542	95.05%	Property insurance paid in full
R&M-Buildings	480	2,288	476.67%	Deck boards w/screws, batteries, padlock, Annual fire extinguisher inspection
R&M-Pumps	3,648	3,667	100.52%	Monthly service, preventative maintenance, specialist, fuse
Misc-Property Tax	1,500	2,488	165.87%	Hillsborough County Ad-Valorem assessments

**Pro Shop**

**Expenditures**

Payroll - Hourly	149,000	154,794	103.89%	Pro Shop employees
Communication-Telephone	3,138	3,754	119.63%	HOA Intercompany charges - Monthly phone service and long distance
Postage and Freight	240	380	158.33%	HOA Intercompany charges
Utility - Water & Sewer	1,800	2,287	127.06%	HOA Intercompany charges - includes reclaimed water charges
Insurance - Property	8,700	8,269	95.05%	Property Insurance paid in full for year
R&M - Air Conditioning	60	799	1331.67%	HOA Intercompany charges - air conditioning repairs
Advertising	10,500	10,830	103.14%	Advertising in different magazines and newspapers, Membership dues, new Golf & Lunch Special ad
Office Supplies	1,200	1,297	108.08%	HOA Intercompany charges, starter books
Computer Expense	966	1,755	181.68%	Terminal repair w/onsite labor, SemiAnnual service maintenance agreement
Supplies - Scorecards	500	1,352	270.40%	Full color scorecards, golf pencils

**Notes to the Financial Statements**

<b>Account Name</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% of Budget</b>	<b>Explanation</b>
<b>Restaurant</b>				
<b>Expenditures</b>				
Communication-Telephone	1,932	2,567	132.87%	HOA Intercompany charges - monthly phone service plus long distance
Insurance - Property	8,572	8,148	95.05%	Property Insurance paid in full for year
R&M-Air Conditioning	900	2,404	267.11%	HOA Intercompany charges - a/c repairs
R&M-Buildings	6,000	7,621	127.02%	HOA Intercompany charges - fire alarm repiars/batteries, kitchen fire door, ceilings in reception, alarm inspections
Office Supplies	60	125	208.33%	HOA Intercompany charges-misc office supplies
<b>Other</b>				
<b>Revenues</b>				
Interest - Investments	400	305	76.25%	Interest earned on the DS Trust Statement and the CD
<b>Expenditures</b>				
ProfServ-Trustee	3,563	3,098	86.95%	Trustee fees paid for year
Principal Debt Retirement	115,000	115,000	100.00%	Next payment to be made in May 2018
Interest Expense	77,500	77,113	99.50%	Next payment to be made in November 2017

**HERITAGE HARBOR**  
Community Development District

**Supporting Schedules**

**September 30, 2017**

**HERITAGE HARBOR**

## Community Development District

## Non-Ad Valorem Special Assessments - Hillsborough County Tax Collector

## Monthly Collection Distributions

For the Fiscal Year Ending September 30, 2017

						Allocation by Fund	
Date Rcvd	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Interest	Gross Amount Received	General Fund	Debt Service Fund
<b>Assessments Levied</b>					<b>\$1,046,315</b>	<b>\$738,387</b>	<b>\$307,928</b>
Allocation %					100%	70.57%	29.43%
11/04/16	\$ 12,291	\$ 646	\$ 251	\$ (40)	\$ 13,148	\$ 9,278	\$ 3,869
11/16/16	51,141	2,174	1,044	-	54,359	38,362	15,998
11/23/16	164,227	6,982	3,352	-	174,561	123,188	51,373
12/07/16	609,824	25,887	12,445	-	648,156	457,405	190,751
12/15/16	40,543	1,647	827	-	43,017	30,357	12,660
01/06/17	29,349	974	599	-	30,922	21,822	9,100
02/07/17	13,869	325	283	-	14,477	10,216	4,260
03/07/17	8,383	79	171	-	8,633	6,092	2,541
04/06/17	22,107	-	451	-	22,558	15,919	6,639
05/08/17	6,788	-	139	(145)	6,782	4,786	1,996
06/09/17	15,655	-	319	(465)	15,509	10,945	4,564
06/13/17	14,327	-	292	(426)	14,193	10,016	4,177
<b>TOTAL</b>	<b>\$ 988,503</b>	<b>\$ 38,713</b>	<b>\$ 20,174</b>	<b>\$ (1,076)</b>	<b>\$ 1,046,315</b>	<b>\$ 738,387</b>	<b>\$ 307,928</b>
% COLLECTED					100.00%	100.00%	100.00%
<b>TOTAL OUTSTANDING</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Cash and Investment Report  
September 30, 2017**

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>MATURITY</u>	<u>YIELD</u>	<u>BALANCE</u>
<b>GENERAL FUND</b>				
Operating Checking Account	SunTrust	N/A	0.10%	\$5,053
Operating Checking Account	Jefferson Bank	N/A	0.00%	\$188,149
			<b>Subtotal</b>	<b>\$193,202</b>
Money Market Account	BankUnited	N/A	0.45%	\$102,245 (2)
			<b>General Fund Total</b>	<b>\$295,447</b>
<b>DEBT SERVICE FUND</b>				
Series 2008 Reserve Fund	US Bank	N/A	0.15%	\$28,329 (3)
Series 2008 Revenue Fund	US Bank	N/A	0.15%	\$77,532 (3)
			<b>Debt Service Total</b>	<b>\$105,861</b>
<b>ENTERPRISE FUND</b>				
Operating Checking Account	Jefferson Bank	N/A	0.00%	\$150,024 (5)
Petty Cash	Cash	N/A	0.00%	\$600
Certificate of Deposit - 12 months	BankUnited	03/24/18	0.80%	\$21,299 (1)
Series 1997 Interest Account	US Bank	N/A	0.00%	\$87 (4)
Series 1997 Principal Account	US Bank	N/A	0.15%	\$2,014 (3)
Series 1997 Reserve Account	US Bank	N/A	0.15%	\$100,000 (3)
			<b>Enterprise Total</b>	<b>\$274,025</b>
			<b>Total</b>	<b>\$675,333</b>

NOTE 1 - Invested in Certificate of Deposit with BankUnited at .797% for 12 months starting on 3/24/17 and maturing on 3/24/18.

NOTE 2 - Invested in Money Market Account at BankUnited.

NOTE 3 - Invested in US Bank Open Ended Interest Bearing Corporate Commercial Paper.

NOTE 4 - Invested in First American Gov't Obligation Funds

NOTE 5 - A \$120,000 transfer for September was made in October.



**HERITAGE HARBOR COMMUNITY DEVELOPMENT DISTRICT**  
FY17 Cash Flow Statement - (Enterprise Fund - split by activity)

	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Total
<b>Revenue</b>													
Golf Course /Pro Shop	74,283	83,728	90,283	103,230	114,483	119,377	111,568	74,605	60,688	57,493	54,897	53,202	997,837
Restaurant	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	7,047	6,500	6,500	78,547
Other	10	10	139	10	13	13	13	26	18	17	18	18	305
<b>Total</b>	<b>80,793</b>	<b>90,238</b>	<b>96,922</b>	<b>109,740</b>	<b>120,996</b>	<b>125,890</b>	<b>118,081</b>	<b>81,131</b>	<b>67,206</b>	<b>64,557</b>	<b>61,415</b>	<b>59,720</b>	<b>1,076,689</b>
<b>Expenses</b>													
Golf Course /Pro Shop	98,308	77,680	84,628	88,173	79,094	77,881	78,272	73,916	76,412	78,058	73,660	67,923	954,005
Restaurant	15,511	4,575	6,007	4,780	4,247	5,497	4,712	5,672	4,842	5,687	4,017	9,649	75,196
Other	-	38,750	-	3,098	-	-	153,363	-	-	-	-	-	195,211
<b>Total</b>	<b>113,819</b>	<b>121,005</b>	<b>90,635</b>	<b>96,051</b>	<b>83,341</b>	<b>83,378</b>	<b>236,347</b>	<b>79,588</b>	<b>81,254</b>	<b>83,745</b>	<b>77,677</b>	<b>77,572</b>	<b>1,224,412</b>
<b>Net Income</b>													
Golf Course /Pro Shop	(24,025)	6,048	5,655	15,057	35,389	41,496	33,296	689	(15,724)	(20,565)	(18,763)	(14,721)	43,832
Restaurant	(9,011)	1,925	493	1,720	2,253	1,003	1,788	828	1,658	1,360	2,483	(3,149)	3,351
Other	10	(38,740)	139	(3,088)	13	13	(153,350)	26	18	17	18	18	(194,906)
<b>Total</b>	<b>(33,026)</b>	<b>(30,767)</b>	<b>6,287</b>	<b>13,689</b>	<b>37,655</b>	<b>42,512</b>	<b>(118,266)</b>	<b>1,543</b>	<b>(14,048)</b>	<b>(19,188)</b>	<b>(16,262)</b>	<b>(17,852)</b>	<b>(147,723)</b>

**HERITAGE HARBOR COMMUNITY DEVELOPMENT DISTRICT**  
FY2016 - 2017 Enterprise Fund Reconciliation - (Due to General Fund Balance)

	Monthly Activity												Year To Date		Notes				
	April 16	May 16	June 16	July 16	Aug 16	Sept 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	April 17	May 17		June 17	July 17	Aug 17	Sept 17
Beginning Balance	-	90,876	78,250	92,191	118,607	187,734	146,294	220,936	234,020	213,154	185,705	166,498	112,747	230,208	294,607	237,860	264,375	293,257	-
Principal & Interest Payments	153,206	-	-	-	-	-	38,750	-	-	-	-	-	153,206	-	-	-	-	-	345,162
Amount utilized for operations (reimbursed) (1)	(62,330)	(12,626)	13,941	26,415	69,127	(41,440)	35,892	13,083	(20,865)	(27,449)	(19,206)	(53,752)	(35,744)	64,399	(56,747)	26,515	28,882	4,690	Net amount available to pay back Loan (47,215)
Ending Balance	90,876	78,250	92,191	118,607	187,734	146,294	220,936	234,020	213,154	185,705	166,498	112,747	230,208	294,607	237,860	264,375	293,257	297,947	Total owed as of 9/30/17
Monthly Difference	90,876	(12,626)	13,941	26,415	69,127	(41,440)	74,642	13,083	(20,865)	(27,449)	(19,206)	(53,752)	117,462	64,399	(56,747)	26,515	28,882	4,690	
Available Cash-Enterprise Fund	20,343	20,316	20,289	20,263	20,236	20,209	20,182	20,155	20,129	20,102	20,075	20,075	22,075	90,365	16,025	28,015	36,897	30,024	30,024
Net Amount Available / (Due to General Fund) (2)	(70,533)	(57,934)	(71,902)	(98,344)	(167,498)	(126,085)	(200,754)	(213,864)	(193,026)	(165,603)	(146,424)	(92,672)	(208,133)	(204,243)	(221,835)	(236,360)	(256,360)	(267,923)	(267,923)

**Notes**

1.) The amount reimbursed / utilized by the Enterprise fund will fluctuate throughout the year based on the cash flow generated from operations (golf, restaurant, pro-shop activities). In total, the revenue generated has been sufficient to fund all enterprise invoices (operational) without assistance from the General Fund.

2.) The balance due to the General Fund net of available cash.

3.) A \$120,000 transfer for September was made in October.

HERITAGE HARBOR  
Community Development District

General Fund Check Register  
For the Period from 09/01/17 to 09/30/17  
(Sorted by Check No.)

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
GENERAL FUND - 001								
001	1204	09/07/17	RESERVE ADVISORS	082117	RESERVE STUDY 50% RETAINER	Miscellaneous Services	549001-51301	\$2,000.00
001	1213	09/15/17	AT&T MOBILITY II LLC	08282017	287263625970 8/22/17-9/21/17	Contracts-Guard Services	534020-53901	\$61.96
001	1215	09/15/17	BROWN & BROWN OF FLORIDA	RIT04-082217	FY 2017 WC AUDIT	Contracts-Guard Services	534020-53901	\$1,700.00
001	1221	09/15/17	GREENVIEW LANDSCAPING, INC	9HIMO17	SEPT 2017 MTHLY MAINT	Contracts-Landscape	534050-53901	\$10,400.00
001	1223	09/15/17	HILLSBOROUGH COUNTY SHERIFF'S OFC	30337	SEC SVC 7/1/17-8/31/17	Contracts-Guard Services	534020-53901	\$3,094.75
001	1229	09/15/17	STRALEY & ROBIN	14739	GEN MATTERS THRU 8/15/17	ProfServ-Legal Services	531023-51401	\$3,084.95
001	1235	09/15/17	GREENVIEW LANDSCAPING, INC	9HDTRE17	REMOVAL OF SABAL PALMS	R&M-Other Landscape	546036-53901	\$300.00
001	1235	09/15/17	GREENVIEW LANDSCAPING, INC	9HFL17	SEASONAL COLUES FLOWERS	R&M-Other Landscape	546036-53901	\$6,125.00
001	1239	09/21/17	FEDEX	5-920-02203	POSTAGE 8/29/17	Postage and Freight	541006-51301	\$10.36
001	1240	09/21/17	FRONTIER COMMUNICATIONS	27125-090117	E MAIN GATE 9/1/17-9/30/17	Contracts-Gates	534140-53901	\$179.87
001	1241	09/21/17	FRONTIER COMMUNICATIONS	07125-090717	W MAIN GATE 9/7/17-10/6/17	Contracts-Gates	534140-53901	\$121.98
001	1244	09/21/17	HIDDEN EYES LLC	660634	GATE MONITOR 6/1/17-7/1/17	Contracts-Gates	534140-53901	\$3,700.00
001	1244	09/21/17	HIDDEN EYES LLC	661279	GATE MONITOR 7/1/17 - 7/31/17	Contracts-Gates	534140-53901	\$3,700.00
001	1244	09/21/17	HIDDEN EYES LLC	661279	EAST GATE ACCESS 7/17-9/17	Contracts-Gates	534140-53901	\$570.00
001	1244	09/21/17	HIDDEN EYES LLC	662294	GATE MONITOR 8/1/17 - 8/31/17	Contracts-Gates	534140-53901	\$3,700.00
001	1244	09/21/17	HIDDEN EYES LLC	662934	GATE MONITOR 9/1/17 - 9/30/17	Contracts-Gates	534140-53901	\$3,700.00
001	1244	09/21/17	HIDDEN EYES LLC	663590	EAST GATE ACCESS 10/17-12/17	Contracts-Gates	534140-53901	\$3,700.00
001	1244	09/21/17	HIDDEN EYES LLC	663590	GATE MONITOR 10/1/17 - 10/31/17	Prepaid Items	155000-53901	\$570.00
001	1245	09/21/17	SEVERN TRENT ENVIRONMENTAL SER	23441	SEPT 2017 MGMT FEES	Prepaid Items	155000-53901	\$3,700.00
001	1245	09/21/17	SEVERN TRENT ENVIRONMENTAL SER	23441	SEPT 2017 MGMT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$3,910.00
001	1245	09/21/17	SEVERN TRENT ENVIRONMENTAL SER	23441	SEPT 2017 MGMT FEES	ProfServ-Field Management	531016-53901	\$1,250.00
001	1245	09/21/17	SEVERN TRENT ENVIRONMENTAL SER	23441	SEPT 2017 MGMT FEES	Printing and Binding	547001-51301	\$136.05
001	1245	09/21/17	SEVERN TRENT ENVIRONMENTAL SER	23441	SEPT 2017 MGMT FEES	Accounting Services	532001-51301	\$50.00
001	1245	09/21/17	SEVERN TRENT ENVIRONMENTAL SER	23441	SEPT 2017 MGMT FEES	Misc-Web Hosting	549915-51301	\$83.33
001	1247	09/22/17	AQUATIC SYSTEMS INC.	0000384654	SEPT 2017 MGMT FEES	NOTICE LETTERS	541006-51301	\$1,104.08
001	1257	09/28/17	A-QUALITY POOL SERVICE	88351	LAKE/WETLAND SVC SEP 2017	Contracts-Lakes	534084-53901	\$3,478.00
001	1258	09/28/17	AT&T MOBILITY II LLC	08282017	SEPT 2017 FOUNTAIN SVC	Contracts-Fountain	534023-53901	\$140.00
001	1259	09/28/17	BROWN & BROWN OF FLORIDA	090617	INSURANCE POLICY FY 2018	Contracts-Guard Services	534020-53901	\$61.96
001	1267	09/28/17	OLM, INC.	31989	LANDSCAPE INSPECT 9/7/17	Prepaid Items	155000	\$40,732.20
001	DD8258-00207	09/15/17	Payment of Invoice 010721	82117	BILL PRD 7/22/17-8/21/17	Contracts-Landscape	534050-53901	\$1,000.00
001	DD8258-00215	09/26/17	Payment of Invoice 010779	90517-ACH	BILL PRD 7/28/17-8/29/17	Utility - General	543001-53901	\$3,954.05
001	1193	09/01/17	TOBIAS A. SMITH	PAYROLL	September 01, 2017 Payroll Posting	Utility - General	543001-53901	\$282.67
001	1194	09/01/17	DAVID J. EVARTS	PAYROLL	September 01, 2017 Payroll Posting			\$527.37
001	1195	09/01/17	GREGORY A. WEHR	PAYROLL	September 01, 2017 Payroll Posting			\$495.30
001	1196	09/01/17	CARRIE A. COOPER	PAYROLL	September 01, 2017 Payroll Posting			\$277.05
001	1197	09/01/17	ROBERT D. BARLOW	PAYROLL	September 01, 2017 Payroll Posting			\$138.52
001	1198	09/01/17	CHRISTOPHER J. CULLINAN	PAYROLL	September 01, 2017 Payroll Posting			\$518.52
001	1206	09/15/17	TOBIAS A. SMITH	PAYROLL	September 15, 2017 Payroll Posting			\$277.05
001	1207	09/15/17	DAVID J. EVARTS	PAYROLL	September 15, 2017 Payroll Posting			\$138.52
001	1208	09/15/17	DONALD R. RIZER	PAYROLL	September 15, 2017 Payroll Posting			\$611.32
001	1209	09/15/17	ANTHONY M. ROBBINS	PAYROLL	September 15, 2017 Payroll Posting			\$255.90
								\$132.37

HERITAGE HARBOR  
Community Development District

General Fund Check Register  
For the Period from 09/01/17 to 09/30/17  
(Sorted by Check No.)

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
001	1210	09/15/17	CARRIE A. COOPER		September 15, 2017 Payroll Posting			\$138.52
001	1211	09/15/17	ROBERT D. BARLOW		September 15, 2017 Payroll Posting			\$271.47
001	1212	09/15/17	CHRISTOPHER J. CULLINAN		September 15, 2017 Payroll Posting			\$403.84
001	DD8258-00202	09/14/17	JOSEPH C. SAPONARA		September 14, 2017 Payroll Posting			\$277.05
001	DD8258-00203	09/14/17	BENJAMIN R. CODDINGTON		September 14, 2017 Payroll Posting			\$138.52
001	DD8258-00204	09/14/17	BRIAN T. DAWSY		September 14, 2017 Payroll Posting			\$445.98
001	DD8258-00205	09/14/17	ARTURO PERALTA		September 14, 2017 Payroll Posting			\$407.35
001	1250	09/29/17	TOBIAS A. SMITH		September 29, 2017 Payroll Posting			\$138.52
001	1251	09/29/17	DAVID J. EVARTS		September 29, 2017 Payroll Posting			\$379.27
001	1252	09/29/17	ANTHONY M. ROBBINS		September 29, 2017 Payroll Posting			\$379.27
001	1253	09/29/17	GREGORY A. WEHR		September 29, 2017 Payroll Posting			\$277.05
001	1254	09/29/17	ROBERT D. BARLOW		September 29, 2017 Payroll Posting			\$518.52
001	1255	09/29/17	ASHELY M. LINDEMAN		September 29, 2017 Payroll Posting			\$138.52
001	1256	09/29/17	CHRISTOPHER J. CULLINAN		September 29, 2017 Payroll Posting			\$138.52
001	DD8258-00208	09/28/17	JOSEPH C. SAPONARA		September 28, 2017 Payroll Posting			\$277.05
001	DD8258-00209	09/28/17	BENJAMIN R. CODDINGTON		September 28, 2017 Payroll Posting			\$138.52
001	DD8258-00210	09/28/17	BRIAN T. DAWSY		September 28, 2017 Payroll Posting			\$252.05
001	DD8258-00211	09/28/17	ARTURO PERALTA		September 28, 2017 Payroll Posting			\$138.52
Fund Total								\$107,431.67
Total Checks Paid								\$107,431.67

HERITAGE HARBOR  
Community Development District

Enterprise Fund Check Register  
For the Period from 09/01/17 to 09/30/17  
(Sorted by Check No.)

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
ENTERPRISE FUND - 401								
401	1201	09/07/17	DIAMOND R FERTILIZER CO., INC	N58146	MANCOZEB/DACONIL	Op Supplies - Chemicals	552035-57209	\$645.00
401	1202	09/07/17	DUNDEAL ADVERTISING CO.	12905	AUG 2017 GAZETTE ISSUE	ADVERTISING	548001-57211	\$200.00
401	1203	09/07/17	MAM INVESTMENT PROPERTIES, LLC	L243872	DSHWSHR RNTL AUG 2017	Lease - Dishwasher	544009-57210	\$59.99
401	1203	09/07/17	MAM INVESTMENT PROPERTIES, LLC	L243872	SOFTNER AUG 2017	Op Supplies - General	552001-57211	\$25.95
401	1205	09/07/17	THE TORO COMPANY	080117	ESSENTIALS AUG 2017	R&M-Pumps	546138-57209	\$229.00
401	1214	09/15/17	B.O.C.C.	82417	BILL PRD 6/28/17-7/28/17	Utility - Water & Sewer	543021-57209	\$455.98
401	1216	09/15/17	CITY ELECTRIC SUPPLY CO.	095804	BALACE (2) - PRO SHOP	R&M-Buildings	546012-57209	\$28.50
401	1217	09/15/17	CRUMPTON WELDING SUPPLY	01039725	ACETYLENE/OXYGEN	R&M-Equipment	546022-57209	\$107.94
401	1217	09/15/17	CRUMPTON WELDING SUPPLY	01040386	ACETYLENE	R&M-Equipment	546022-57209	\$93.27
401	1218	09/15/17	DIAMOND R FERTILIZER CO., INC	N58059	DISMISS	Op Supplies - Chemicals	552035-57209	\$1,180.00
401	1219	09/15/17	GO FOR SUPPLY, INC	74018	YELLOW STAKES	Op Supplies - General	552001-57209	\$224.00
401	1220	09/15/17	GOLF COAST MAGAZINE, INC	HH-081017	SUMMER 2017 ISSUE	Advertising	548001-57211	\$240.00
401	1222	09/15/17	LIQUID ED, INC	INV/01057534	13-4-13 GREENS GRADE	R&M-Fertilizer	546026-57209	\$1,466.30
401	1224	09/15/17	LIQUID ED, INC	124156	FUEL FILTERS/TIRES	R&M-Equipment	546022-57209	\$203.80
401	1224	09/15/17	LIQUID ED, INC	124265	WEED EATER/FILTERS/JB WELD/220	R&M-Equipment	546022-57209	\$155.70
401	1225	09/15/17	MAM INVESTMENT PROPERTIES, LLC	244293	SALT CRYSTAL	Op Supplies - General	552001-57211	\$19.99
401	1226	09/15/17	PALMDALE	808989	REG UNLEADED/DIESEL	Op Supplies - Fuel, Oil	552030-57209	\$140.11
401	1227	09/15/17	RICHARD K. MICKEL	5825	ACETYLENE HOSE/TIP	R&M-Equipment	546022-57209	\$533.58
401	1228	09/15/17	SITEONE LANDSCAPE SUPPLY	81921729	20.20.20/IRON/SEVIN/RND-UP	Op Supplies - Chemicals	552035-57209	\$164.44
401	1228	09/15/17	SITEONE LANDSCAPE SUPPLY	81921729	20.20.20/IRON/SEVIN/RND-UP	R&M-Fertilizer	546026-57209	\$49.99
401	1230	09/15/17	SUNCOAST JANI-PRO	27791	CONE CUPS	Op Supplies - General	552001-57209	\$114.15
401	1231	09/15/17	TGF EQUIPMENT FINANCE	27847	BLEACH/GLOVES/SOAP/SMR BREEZE	Op Supplies - General	552001-57209	\$2,100.00
401	1232	09/15/17	TITLEIST ACUSHNET COMPANY	5171277	TORO TURF EQUIP AUG 2017	Rental/Lease - Vehicle/Equip	544003-57209	\$470.34
401	1232	09/15/17	TITLEIST ACUSHNET COMPANY	904603445	GLOVES	COS - Gloves	552101-57211	\$1,070.97
401	1232	09/15/17	TITLEIST ACUSHNET COMPANY	904633547	GOLF BALLS	COS - Golf Balls	552100-57211	\$1,010.08
401	1232	09/15/17	TITLEIST ACUSHNET COMPANY	904633546	GOLF BALLS	COS - Golf Balls	552100-57211	\$454.39
401	1233	09/15/17	WASTE MANAGEMENT TAMPA	9376465-2206-3	REFUSE REMOVAL SEPT 2017	Utility - Refuse Removal	543020-57209	\$31.53
401	1234	09/15/17	WESCO TURF, INC.	40794306	NUT	R&M-Equipment	546022-57209	\$118.03
401	1236	09/21/17	BRIGHT HOUSE NETWORKS	040990201091217	BILL PRD 9/18/17-10/17/17	Misc-Cable TV Expenses	549039-57211	\$200.00
401	1237	09/21/17	DUNDEAL ADVERTISING CO.	12938	SEP 2017 GAZETTE ISSUE	Advertising	548001-57211	\$59.85
401	1238	09/21/17	EEL SECURITY, INC.	577316	MAINT BLDG OCT-DEC 2017	Prepaid Items	155000	\$59.85
401	1238	09/21/17	EEL SECURITY, INC.	577332	CART BARN OCT-DEC 2017	Prepaid Items	155000	\$59.85
401	1238	09/21/17	EEL SECURITY, INC.	577331	MONITOR PRO SHOP OCT-DEC 17	Prepaid Items	155000	\$19.98
401	1242	09/21/17	MAM INVESTMENT PROPERTIES, LLC	246175	SALT CRYSTAL 60#	Op Supplies - General	552001-57211	\$343.04
401	1243	09/21/17	RICHARD K. MICKEL	5834	FAN ON PEDESTAL	R&M-Equipment	546022-57209	\$750.00
401	1245	09/21/17	SEVERN TRENT ENVIRONMENTAL SER	23442	SEPT 2017 MGMT FEES	Accounting Services	532001-57211	\$750.00
401	1245	09/21/17	SEVERN TRENT ENVIRONMENTAL SER	23442	SEPT 2017 MGMT FEES	Accounting Services	532001-57209	\$100.00
401	1245	09/21/17	SEVERN TRENT ENVIRONMENTAL SER	23442	SEPT 2017 MGMT FEES	Accounting Services	532001-57210	\$5,880.00
401	1246	09/21/17	VGM FINANCIAL SERVICES	5187564	CART LEASE AUG 2017	Lease - Carts	544020-57211	\$500.00
401	1248	09/22/17	INDUSTRIAL MACHINERY SERVICE	11297	REPAIR HYDRO-LIFT	R&M-Equipment	546022-57209	\$125.00
401	1249	09/22/17	S & W REFRIGERATION, LLC	469LS-1017	LEASE PAYMENT OCT 2017	Prepaid Items	155000-57209	

HERITAGE HARBOR  
Community Development District

Enterprise Fund Check Register  
For the Period from 09/01/17 to 09/30/17  
(Sorted by Check No.)

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
401	1260	09/28/17	DIAMOND R FERTILIZER CO., INC	N59011	DACONIL/OARS	Op Supplies - Chemicals	552035-57209	\$810.00
401	1261	09/28/17	FRONTIER COMMUNICATIONS	091617-4336	813-909-4336 9/16/17-10/15/17	Communication - Telephone	541003-57209	\$196.42
401	1262	09/28/17	GOLF AGRONOMICS SUPPLY	048824	BUNKER SAND	Supplies - Sand	552070-57209	\$638.22
401	1263	09/28/17	GOLF COAST MAGAZINE, INC	HH-091017	SUMMER 2017 ISSUE	Advertising	548001-57211	\$240.00
401	1264	09/28/17	GRAINGER	9546178576	MOTOR RUN CAPACITOR	R&M-Equipment	546022-57209	\$16.08
401	1265	09/28/17	JEFFREY ALLEN, INC	02-180340	GASKET/CABLE/O-RING	R&M-Equipment	546022-57209	\$56.97
401	1266	09/28/17	MAM INVESTMENT PROPERTIES, LLC	L246544	SOFTNER SEPT 2017	Op Supplies - General	552001-57211	\$25.95
401	1266	09/28/17	MAM INVESTMENT PROPERTIES, LLC	L246544	DSHWSHR RNTL SEPT 2017	Lease - Dishwasher	544009-57210	\$59.99
401	1268	09/28/17	SUNCOAST JANI-PRO	27908	CLEANING SUPPLIES	Op Supplies - General	552001-57209	\$103.59
401	1269	09/28/17	THE TORO COMPANY	090117	ESSENTIALS OCT 2017	Prepaid Items	155000-57209	\$229.00
401	DD8258-00220	09/28/17	THE TORO COMPANY	090117	ESSENTIALS SEPT 2017	R&M-Pumps	546138-57209	\$229.00
401		09/19/17	Payment of Invoice 010828	090517-ACH	BILL PRD 7/28/17-8/29/17	Utility - Water & Sewer	543021-57209	\$495.30
<b>Fund Total</b>								<b>\$24,947.37</b>

<b>Total Checks Paid</b>	<b>\$24,947.37</b>
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## **Eleventh Order of Business**

**11A.**



## **HERITAGE HARBOR COMMUNITY DEVELOPMENT DISTRICT**

### **Motion: Assigning Fund Balance as of 09/30/2017**

The Board hereby assigns the FY 2017 Reserves per the September 30, 2017 Balance Sheet as follows:

Operating Reserve	\$191,412
Reserves – Fountain	\$ 21,600
Reserves – Gate/Entry Feature	\$ 55,191
Reserves – Irrigation System	\$100,000
Reserves – Lake Embankment/Drainage	\$ 64,800
Reserves – Landscaping	\$ 64,800